

## Giving to the Library

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Here are some special needs that you may be able to fill:

**Give an Unrestricted Gift.** Your unrestricted gift will help in the upgrade of our library collection and services. As we make our new library home, we see resources and formats that our students need as they complete research assignments. Your gift can help us fill those needs.

**Endow our Library collection in honor of a loved one.** A small endowment gift can provide books for generations to come. A front plate can be attached to each book to honor a loved one. Gifts as small as \$1,000 can be effectively used to provide a few books each year for years.

**Upgrade Technology.** Technology changes quickly. Computers and other equipment must be replaced often. Your gifts can help us stay on the cutting edge. Small or large gifts alike can help in this task.

For information on how you can help, contact Jennifer Ewing at (619) 201-8967 or by email: [Jennifer.Ewing@socalsem.edu](mailto:Jennifer.Ewing@socalsem.edu)



### Seminary Library Information & Services

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2075 Madison Ave.  
El Cajon, CA 92019

[www.socalsem.edu](http://www.socalsem.edu)

Phone: 619-201-8966  
E-mail: [library@socalsem.edu](mailto:library@socalsem.edu)

## Seminary Library

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## Guest Information

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*simplifying* RESEARCH



## Circulation

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### Guest Library Cards & Circulation Policies

Guests and alumni are welcome to use any materials while in the library. In order to check out items, a library card may be obtained for a \$25 annual fee. The applications are available in the library or online.

Guest library card holders may check out items (3 at a time) for a 3-week period, with 1 renewal. Items that are overdue incur a 20¢ a day fine. Items can be renewed by calling (619) 201-8966, by email: [library@socalsem.edu](mailto:library@socalsem.edu), or through Your Library Account in the library catalog.

Guests under the age of 18 are asked to visit the library only with an accompanying adult and are not eligible for a library card.

## Library Resources

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### Library Collections

The library provides resources in a variety of formats. The library has a dynamic collection of over 266,400 items, including books, e-books, audio books, CDROMs, sheet music, streaming audio & video, VHS and DVDs.

### Library Website

Information about the library's collections and circulation policies, access to the Library Catalog, and information about the databases can be found at [www.sdcc.edu/library](http://www.sdcc.edu/library).

### Library Catalog

Worldcat (the OPAC) accesses the library holdings by author, title, subject, and keyword. You can remotely access our Library Catalog through the link under Research, or <http://sdcclibrary.worldcat.org/>

### Research Databases

The library subscribes to over 90 research databases. Because of our signed license agreements with vendors, guests may only utilize these databases while in the library. For details about each database, click on Research Databases under Research.

### Periodicals

There are over 52 current print periodicals and 25 backfile titles for in-library use. New periodicals are displayed in the upstairs reading room.

## Computers & Printing

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The Seminary Library computers provide access to internet and email.

Please check at the Circulation desk and we will be happy to log you on as our guest.

Wireless access is available in the library if you BYOD.

There are copier/printers available for use. Cost is \$.10/each for black and white and \$.25/each for color. When you are ready to copy or print, please see the library staff for assistance.



## Reading Room

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There is additional study space in the room above the library (Rm 204). It includes tables and chairs and two study carrels. Wireless is available as well as electrical outlets. The new periodical display is also located in this room.

### Book Sale

The Seminary Library holds a biannual book sale (October/January). Most items are 25¢ each; commentaries are \$1 each.